

SUB-COMMITTEE ON SHIP DESIGN AND
CONSTRUCTION
4th session
Agenda item 1

SDC 4/1
21 June 2016
Original: ENGLISH

PROVISIONAL AGENDA

**for the fourth session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Monday, 13 to Friday, 17 February 2017**

(Session commences at 9.30 a.m. on Monday, 13 February 2017)

- Opening of the session
- 1 Adoption of the agenda
 - 2 Decisions of other IMO bodies
 - 3 Amendments to SOLAS regulations II-1/6 and II-1/8-1 (5.2.1.13)
 - 4 Computerized stability support for the master in case of flooding for existing passenger ships (5.2.1.7)
 - 5 Finalization of second generation intact stability criteria (5.2.1.12)
 - 6 Amendments to SOLAS and FSS Code to make evacuation analysis mandatory for new passenger ships and review of the Recommendation on evacuation analysis for new and existing passenger ships (5.1.1.3)
 - 7 Revision of section 3 of the Guidelines for damage control plans and information to the master (MSC.1/Circ.1245) for passenger ships (5.2.1.6)
 - 8 Mandatory instrument and/or provisions addressing safety standards for the carriage of more than 12 industrial personnel on board vessels engaged on international voyages (5.2.1.4)
 - 9 Amendments to the 2011 ESP Code (2.0.1.1)
 - 10 Unified interpretation to provisions of IMO safety, security, and environment-related Conventions (1.1.2.3)
 - 11 Revised SOLAS regulation II-1/3-8 and associated guidelines (MSC.1/Circ.1175) and new guidelines for safe mooring operations for all ships (5.2.1.1)

- 12 Guidelines for use of Fibre Reinforced Plastic (FRP) within ship structures (5.2.1.21)
- 13 Biennial status report and provisional agenda for SDC 5
- 14 Election of Chairman and Vice-Chairman for 2018
- 15 Any other business
- 16 Report to the Maritime Safety Committee

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.4):

- .1 documents should be received by the Secretariat as follows¹:
 - .1 bulky documents² (those containing more than six pages) by **Friday, 11 November 2016**;
 - .2 non-bulky documents (those containing six pages or fewer) and also bulky information documents by **Friday, 9 December 2016**; and
 - .3 documents commenting on those referred to in subparagraphs .1 and .2 above and containing four pages or fewer, by **Friday, 23 December 2016** (see also paragraph 6.12.5 of the Guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible, and:
 - .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned guidelines;
 - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information they contain; and

¹ Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned guidelines, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

² In case of documents contain more than 50 pages, the provisions of paragraph 6.12.1 of the Committees' Guidelines are to be applied.

.3 the following word processing format should be observed in order to standardize presentation:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate processing, documents should be submitted in Microsoft Word, preferably by email to sdc@imo.org.

2 The Maritime Safety Committee has recommended that the sub-committees should strictly observe the provisions of the above-mentioned guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
